



Periodic Review Form - Hazardous Energy Control (LOTO)

Required Frequency: Annually

To meet OSHA requirements, at least one person who performs the Hazardous Energy Control Periodic Review must be on the location's list of Authorized Employees.

LOCK-OUT/TAG-OUT PERIODIC REVIEW FORM

This form shall be used to verify that a lock-out/tag-out procedure is correct and current. The review shall certify that the procedure is used properly and shall be performed at least annually.

Employee Name: _____ Date: _____

Trade/Shop _____

Equipment: _____ Location: _____

Check all energy sources that were locked and tagged out:

- 1. Electrical _____
- 2. Pneumatic _____
- 3. Hydraulic _____
- 4. Thermal _____
- 5. Mechanical _____
- 6. Chemical _____
- 7. Other _____

Were all energy sources de-energized according to the machine specific procedure?

_____ Yes _____ No

Are the written procedures adequate in controlling all energy sources?

_____ Yes _____ No

Were the results of this review covered with the employee(s)?

_____ Yes _____ No

List steps taken to correct deviations or deficiencies with this procedure:

Reviewing Employee: _____

FRES employees shall return completed forms to the **FRES Director of Safety for review**. All other employees shall return completed forms to **EHRS**.

FRES/EHRS will retain this form on file for one (1) year.