Fingerprinting Instructions for Irradiator Applicants

Fingerprinting Contact: Janelle Jesikiewicz – 267-240-5211 – jjesik@upenn.edu
Irradiator Access Program Contact: Dr. Alan Mahoney – 215-898-9715 – amahoney@upenn.edu
Temporary Fingerprinting Location: 421 Anatomy/Chemistry Building

1. Please print and complete the Irradiator Access Supervisor Approval form. You will need to bring this form signed by your Supervisor to your fingerprinting appointment.
2. To schedule fingerprinting, please contact Janelle Jesikiewicz via jjesik@upenn.edu.
3. On the day of your appointment, please complete the Daily Health Screening outlined on our website. If you do not pass the screening, do not come to your appointment and alert EHRS.
4. In order to maximize social distancing we will attempt to have the applicant take their own fingerprints under the direction of EHRS staff. EHRS staff will assist with the fingerprinting as needed. Please watch this short video in preparation for fingerprinting. The video can be started at 1:50: https://www.youtube.com/watch?v=BHQ489S_NT4
5. Report to room 421 in the Anatomy/Chemistry Building for your scheduled appointment. As per University of Pennsylvania policy, please wear a mask. If you are lost, please call Janelle.
6. You will be asked to wash your hands upon arrival.
7. For true identity verification, you must bring a form of government issued identification (e.g. driver’s license or passport) and Penn ID if applicable. At this time, you will sign a release for permission to complete a background check and supply your social security number. *IMPORTANT: do not provide your social security number in any other form until this time.
8. You will be asked to wash your hands prior to departure.

Additional Safety Precautions:

- We will be staggering fingerprinting appointments to ensure the applicant is not exposed to any additional personnel.
- There will be a Plexiglas barrier between EHRS staff and the applicant.
- EHRS staff will be wearing a mask and gloves.
- We will clean the workspace, high touch areas, and machine between appointments. EHRS staff will also wash their hands and replace PPE.
- The fume hood sash will be open to increase airflow in the room.

If you have any questions or concerns, please let us know.