

Controlled Substances Disposal Event

November 12th, 2021
9:00 am to 1:00 pm

PSOM Stellar Chance Laboratories – Conference Room 104

EHRS and OAW are hosting an event to encourage registrants to properly dispose of outdated and unwanted controlled substances. This event is open to all University employees who are current DEA registrants. The Office of the Vice Provost for Research is covering the disposal costs.

EHRS and OAW staff will be onsite to answer questions and provide information on how to work with controlled substances in a compliant manner.

Instructions to participate in the event:

1. A [drug inventory form](#) must be completed electronically and submitted to EHRS. Forms must be forwarded electronically to Jim Crumley and received by **3pm on November 5th, 2021** if you wish to participate.*
2. On November 12th, 2021 bring the items to [Stellar Chance Room 104](#) anytime between 9:00 am & 1:00 pm. The materials will be transferred to Penn's licensed reverse distributor, and they will be sent offsite for incineration at the conclusion of the event.
3. Copies of the transfer documents will be provided as documentation. These must be maintained in your file for a minimum of two years.
4. Due to Covid restrictions, the allowable occupancy for the conference room is very limited. Please only send one person to drop off your drugs and wait outside the room if someone is ahead of you when you arrive.

*This event is limited to current DEA registrants who wish to dispose of outdated or unwanted controlled substances. We can only accept Schedule II-V drugs at the event. All Schedule I drugs must be handled separately.

If you have any questions, please contact:

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OAW
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Jim Crumley
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