

Controlled Substances Disposal Event

Nov. 13th, 2024 - 8:30 am to 2:00 pm

PSOM Stellar Chance Laboratories – Conference Room 104

EHR and OAW are hosting this event to encourage registrants to properly dispose of outdated and unwanted controlled substances. This event is open to university employees who are current DEA registrants. The Office of the Vice Provost for Research is covering the disposal costs.

Instructions to participate in the event:

1. A [drug inventory form](#) must be completed electronically and submitted to EHR. Forms must be forwarded electronically to Jim Crumley and received by **3pm on Nov. 8th, 2024**.
2. [Reserve a time slot!!!](#) To minimize wait times, **please sign up for a 10-minute time slot** and for very large inventories, please feel free to reserve two consecutive time slots.
3. On Nov 13th, 2024, bring the items to [Stellar Chance Room 104](#) at your chosen time. Controlled substances will be transferred to Penn's licensed reverse distributor, and they will be sent offsite for incineration at the conclusion of the event.
4. Copies of the transfer documents will be provided as documentation. These must be maintained in your file for a minimum of two years.

*This event is limited to current DEA registrants who wish to dispose of outdated or unwanted controlled substances. We can only accept **Schedule II-V** drugs at the event. All **Schedule I** drugs must be handled separately.

If you have any questions, please contact:

Inés Rodrigues

OAW

215-898-2615

ines2@upenn.edu

or

Jim Crumley

EHR

215-746-5036

jcrumley@ehrs.upenn.edu