

Controlled Substances Disposal Event

May 14th, 2025 - 8:30 am to 2:00 pm

PSOM Stellar Chance Laboratories – Conference Room 104

EHRs and OAW are hosting this event to encourage registrants to properly dispose of outdated and unwanted controlled substances. This event is open to university employees who are current DEA registrants. The Office of the Vice Provost for Research is covering the disposal costs.

Instructions to participate in the event:

1. A [drug inventory form](#) must be completed electronically and submitted to EHRs. Forms must be forwarded electronically to Jim Crumley and received by **3pm on May 9th, 2025**.
2. [Reserve a time slot!!!](#) To minimize wait times, **please sign up for a 10-minute time slot** and for very large inventories, please feel free to reserve two consecutive time slots.
3. On May 14th, 2025, bring the items to [Stellar Chance Room 104](#) at your chosen time. Controlled substances will be transferred to Penn's licensed reverse distributor, and they will be sent offsite for incineration at the conclusion of the event.
4. Copies of the transfer documents will be provided as documentation. These must be maintained in your file for a minimum of two years.

*This event is limited to current DEA registrants who wish to dispose of outdated or unwanted controlled substances. We can only accept **Schedule II-V** drugs at the event. All **Schedule I** drugs must be handled separately.

If you have any questions, please contact:

Inés Rodriguez

OAW

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or

Jim Crumley

EHRs

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