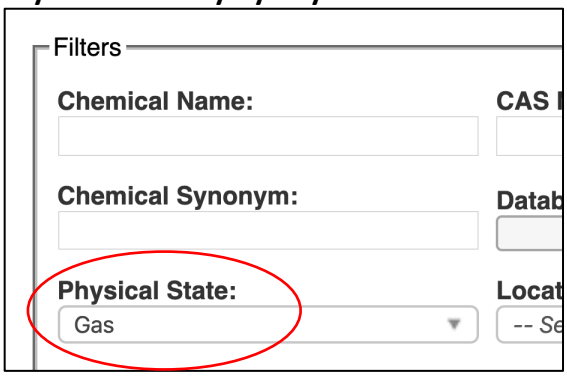
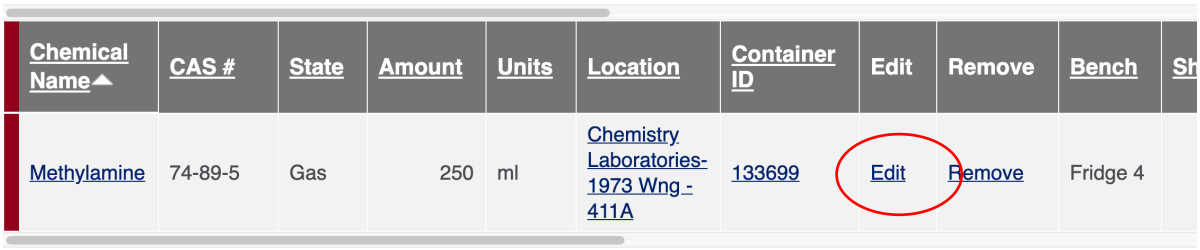
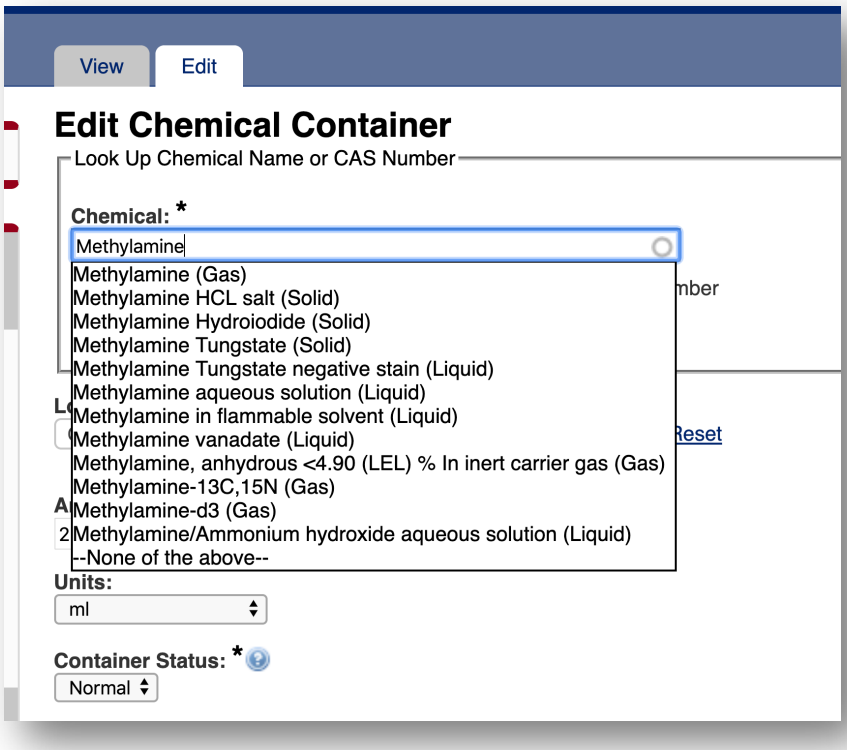
EHRS Tip Sheet: How to fix records *mistakenly* added to ChemTracker as gas

1. **Filter your inventory by Physical State: Gas**



2. **Click the "Edit" link to edit the record.**



Chemical Name	CAS #	State	Amount	Units	Location	Container ID	Edit	Remove	Bench	Sh
Methylamine	74-89-5	Gas	250	ml	Chemistry Laboratories-1973 Wng - 411A	133699	Edit	Remove	Fridge 4	

3. **In the chemical name field, backspace to remove the "(Gas)" text following the chemical name**
   a. **Additional options will then populate the dropdown list (shown below)**
   b. **Select the correct variation of your chemical, then scroll to the bottom of the screen and click "update" to save the change.**