

## Preparing Your Biosafety Cabinet for Maintenance/Repair

Your biosafety cabinet (BSC) has been scheduled for maintenance and/or repair. The University of Pennsylvania has a contract with [Technical Safety Services \(TSS\)](#) to perform this type of work. Because of safety and liability issues, TSS technicians are not permitted to clean or move items inside BSC's. Therefore, please follow the guidelines below *before* maintenance/repair work is initiated:

- Empty the BSC of **ALL** items. The cabinet must be completely cleared of any equipment, pipettes, waste, liquids, tubing, etc.
- Decontaminate the surfaces of the BSC with an appropriate disinfectant, such as a 10% bleach solution followed by 70% ethanol solution.
- If you have scheduled a specific time for the maintenance to be performed, a lab member must to be available to meet with the TSS technician.

Work will not be performed on your cabinets if the above actions have not been followed.

Thank you for your cooperation. Please contact a [biosafety officer](#) at the Office of Environmental Health and Radiation Safety (EHRS) or call 215-898-4453 if you have any questions or concerns.

