

Job Safety Analysis Form

In case of an incident, the following people

University of Pennsylvania			· -		will be contacted:	
Job/Task:	: Date:				Supervisor:	
Campus, Department and Work Location:					EHRS: (215) 898-4453	
Evaluator & EHRS Reviewer:	· · · · · · · · · · · · · · · · · · ·	Now:	☐ Revised: ☐	Other:		
Evaluator & Erms Reviewer.			IVCW.	□ Nevisea. □		
What is the most hazardor eliminate or reduce the hazardor.		f this task and what can be done to				
What is needed to ensure this job is completed incident free?						
Identify each ste	ep caref	fully to find and identify hazards or po	tential d	angers that could le	ead to injury, illness or damage.	
Chemical Hazards:	Physica	al Hazards:	Biologic	al Hazards	Ergonomic Hazards:	
☐ Inhalation ☐ Skin contact	□Elect	trical □Fire/Explosion □Radiation □Noise	☐ Bloodborne pathogens		☐Repetition ☐Forceful exertion	
☐ Injection ☐ Ingestion	□Slips	s/falls □Thermal Stress □ Falls (>4 feet)	□Mold		□Vibration □Contact stress	
	□Nip	Nip or pinch points □Strike against/Struck by □Plan		/Insects/Animals	☐ Awkward posture ☐ Work area design	
Sequence of Job Steps		Potential Hazard(s)		Recommended Action/Procedure List Personal Protective Equipment		



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Personal Protective Equipment Requirements								
□Safety glasses □Face shield □Chemical goggles □Welding helmet □Hard hat □Hat, hair net, hair tie □Arc or flame resistant clothing □Chemical protective clothing								
□Cut-resistant clothing □Leather/work gloves □Cut resistant gloves □Cryogen gloves □Hot work gloves □Electrical work gloves								
☐ Safety shoe/boots ☐ Slip-resistant shoes ☐ Rubber boots ☐ Fall protection equipment								
☐ Hearing protection (note type and rating)								
☐Respiratory protection (note type):								
☐ Chemical resistant gloves (note type):								
□Other – Note:								
Required permits or	☐ Hot work permit ☐ Confined Space Entry Permit ☐ Excavation & trenching plan ☐ Work in proximity to overhead conductors							
procedures:	□Other – Note:							
Specialized Training or	□ Asbestos Awareness □ Bloodborne Pathogens □ Chainsaw □ Confined Space □ Control of Hazardous Energy □ Electrical Safety □							
Certifications	Elevated Work Platforms (Lifts) □ Fall Protection □ First Aid/CPR (Lockout/Tagout) □ Hazard Communication □ Hearing Conservation							
	□ Laboratory Safety □ Materials Handling □ Overhead Hoist □ Personal Protective Equipment □ Powered Industrial Trucks □ Respiratory							
	Protection □Scaffolds □Shop Safety □Welding, Cutting and Brazing □Other – Note:							
Gas detection or other related instrumentation			□ Carbon monoxide □ Nitrogen dioxide □ Lower explosive limit (gas detection □ Oxygen					
requirements:			□Lower explosive limit, oxygen, hydrogen sulfide, carbon monoxide (confined space)					
			□ Carbon dioxide □ Other (Note)					
Hazardous substances Safety Data Sheets available and			List hazardous materials used or attach SDS(s):					
reviewed: □Yes □N/A								
Site Control:	□ Barricades □ Post signs □ Caution tape □ Designated area □ Equipment/vehicle spotter □ Flag person/traffic control □ Establish meet &							
	greet process							
	□ Other (Note)							
Environmental	Weather:		Terrain:	Wildlife:				
Conditions:								
Tools, machines and	\Box Pre-use inspection complete \Box Periodic/routine inspections/maintenance up to date \Box Trained in use of tool/machine & equipment and							
Equipment:	properly documented							
	□ List tools/machines/equipment used:							

Diagram or Additional Notes and Comments: